



# *Green Bank Campground*

## *Deposit Form*

A \$100 deposit is required for use of the Green Bank Comet Campground. As the chaperone or leader you are required to sign and mail the form along with the \$100 deposit to:

Green Bank Observatory Attn. Mark Barnes  
P.O Box 2  
Green Bank, WV 24944

The deposit will be credited to the final invoice unless:

1. A reservation cancellation is received with less than 1 week notice prior to the start of the activity start date. The deposit will be forfeited in full.
2. The group fails to properly clean the Comet Campground, as per area policy at the conclusion of their stay. The group will forfeit some or all of their deposit.
3. The group leaves the condition of bathrooms and/or other premises in an unreasonably damaged state at the conclusion of their stay. The group will forfeit some or all of their deposit.
4. The group fails to turn in the key cards. The group will forfeit some or all of their deposit.

### **Camping Requirements**

1. A Certificate of Exemption from Sales Tax must be submitted with deposit or sales tax will be charged.
2. Chaperone/leaders are required to be responsible for the group's behavior, security, and safety. Groups provide their own tents, sleeping bags, pillows, towels, and toiletries (soap and toothpaste).
3. The group is responsible for ensuring that the Comet Campground is left in a clean state. This includes the removal of debris from the fire ring. The Observatory will provide garbage bags which can be obtained at the Green Bank Science Center. Bagged garbage can be deposited in the large container beside the barn or brought up to the Science Center.
4. The group is responsible for ensuring that the Science Center Bathrooms are maintained in a clean state and are ready for use by the public. Bathroom cleaning supplies will be available at the Science Center.
5. All fires and cooking must be confined to the fire ring located in the Comet Campground. Deadwood can be collected on site. Do not bring your own firewood. All fires must be out (cold) before leaving the site each day.
6. No glass containers are allowed in the Comet Campground.

I, \_\_\_\_\_ as a chaperone/leader of the group requesting use of the Green Bank Comet Campground, acknowledge the deposit requirements and the Comet Campground use requirements and agree to abide by them.

\_\_\_\_\_  
Group Name & Dates

\_\_\_\_\_  
Address

\_\_\_\_\_  
Chaperone/Leader Email Address

My email address may be shared with other leaders who are sharing the Bunkhouse with our group

\_\_\_\_\_  
Signed \_\_\_\_\_ on \_\_\_\_\_